

# **Lake Keesus Management District**

## **Commissioners Meeting Minutes - DRAFT**

June 2, 2021

### **Opening**

The regular meeting of the Board of Commissioners of the Lake Keesus Management District was called to order at 5:32 p.m. on June 2, 2021 via Zoom (due to COVID-19) by LKMD Chairman Dan Willems..

### **Confirmation of Postings**

Chairman Willems confirmed that the Notice of the meeting, along with the Agenda were posted at Town Hall, North Lake Library, and Boat Launch on May 21, 2021 and mailing sent on March 21, 2021 and posted to the website on May 24, 2021.

### **Present**

Dan Willems/Chair; Pete Schumacher/Treasurer; Ann Belter, Secretary

### **Treasurer's Report**

- \$2197.56 in Checking
- \$207021.86 in money Market

### **Status of weed harvesting activities**

- Gary hired 1 person today and will launch equipment and start harvesting next week. Still trying to find another person. If they can't find another person they will not do pick up.

### **Approval of Minutes**

- Commissioners Meeting Minutes – December 7, 2020 was approved. Pete S made the motion and Dan. seconded. Carried.
- Commissioners Meeting Minutes – March 16, 2021 was approved. Pete S made the motion and Dan. seconded. Carried.

### **Review of LKMD website proposed changes**

- Conflict of Interest Form - already on the website
- Annual Meeting in 2019 - Motion to approve record retention policy was made and approved. This should be posted to the website.
- LKMD Creation - Dan got a copy from Laura M. and will post to the website.
- General LKMD Summary of Requirements document - Dan to review what this covers and see if it should be posted to the website
- Commissioners History List - List of who the commissioners were for what years
- Procedure for detachment to LKMD - Laura will send this to Dan to review

- Commercial Use Launch Permit - concern that this wasn't posted, but we confirmed it is
- Process Statement for request for Lake Issues/Changes - This is how to deal with issues. Laura will send over to Dan to review
- These should also all be added to the Google Drive Account for future access

LKMD to look into getting their own Google Drive account for document storage. Currently using Ann Belters business site for storage.

#### **Discussion of Annual Meeting Date**

- Discussed opening up dates to have meeting when we are done harvesting - vota at the Annual Meeting on this
- Town Hall opened up for meetings - hold the Annual Meeting here
- Annual, Commissioners, and Budget meeting to be held Sep. 7th (or, 8, or 9)

#### **Other Business**

- Place for Old Records - Stored with Pete and Ann now. Pete will look into scanning and storing electronically.
- Ann is not serving again so we need to try and recruit someone else

#### **Adjournment**

Ann moved and Pete S. seconded adjournment at 6:15 p.m. Carried.

Minutes submitted by: Ann Belter, LKMD Secretary

Approved by: [Name]