

August 31, 2011

Process Statement:

When the Board receives a petition requesting a change to an existing lake rule, the creation of a new lake rule, or action on a lake issue or concern, a special meeting of the Board will be called in accordance with State Statutes 33.305.

Excerpt from Chapter 33 regulations:

33.305 Special meetings of district. (1) The board of

Commissioners of a district may schedule a special meeting of the

district at any time. The board of commissioners shall schedule

a special meeting upon receipt of a petition signed by at least 10%

of the electors and property owners in the district.

(2) Written notice of a special meeting shall be given to the

same persons and in the same manner required under s. 33.30 (2)

(a).

The Board will schedule a special meeting to address any request for rule change that has been supported by a petition signed by at least 10% of the electors and property owners in the district. (For purposes of this process, the LKMD will calculate the number of total electors and property owners as follows: 222 properties on the 2011 tax listing times an average of 2 electors per household, yielding a total of 444 electors and property owners. Therefore, a petition will require a minimum of 45 signatures.) This is consistent with Wisconsin State statute stipulating "The number of persons signing the petition equals or exceeds 20 percent of the number of parcels located in the district that are subject to the property tax." **33.30(3).**

The meetings will be scheduled and posted in accordance with Chapter 33. The meeting will be posted at the Town Hall, email notice will be sent out through the resident email contact list, and a mail notice will be sent to all registered property owners.

At the special meeting, the petitioners will present their issue, concern, rule change, etc. and any interested parties will present their opposition (if any).

The Board will direct a committee of residents to conduct a study of the issue presented with the intent of gathering information, resident opinion and feedback to form a basis of a recommendation for presentation at a follow-up LKMD meeting. The committee directed to study the issue will be chaired by a resident volunteer. Participation on a study committee will be open to all residents. The committee will conduct open meetings. The first meeting will be publicized through: a mail notice that will be sent

to all registered property owners, the email contact list, posted at the Town Hall and included as part of the LKMD meeting minutes posting on the LKMD website. Subsequent meetings will be publicized through the email contact list, posted at the Town Hall and included as part of the LKMD meeting minutes posting on the LKMD website. Committee meetings will be held at the Town Hall.

Once the study committee has finished its work, it will present its recommendation at a follow-up LKMD meeting. At this follow-up meeting, the Board will hear final discussion and conduct a vote on further action. Once a final vote of the LKMD has been conducted, the LKMD will work with the Town Board to create or modify any rules and regulations, as needed.

The intent of the process is to allow 3 points at which any and all residents can submit their feedback and have their voices heard (initial meeting, committee review process, final meeting before voting) before a final vote is taken.